

**Western Communities Montessori Society
Board of Directors' Meeting Agenda**

Email: board@west-mont.ca

DATE: October 21, 2010 meeting, Redwood Room, 7:00 pm

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<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION</u>
1.	CALL TO ORDER: (Floor opportunity to ask about Agenda or discussion of submission prior to meeting, via s.2.6.d. Any item requiring a decision from the Board will be moved to New Business so the Floor can contribute)	Paul
2.	ADOPTION OF AGENDA: Changes and additions? NOTE ORDER	Paul
3.	ADOPTION OF PREVIOUS MINUTES: (September 23, 2010)	Paul
4.	NEW BUSINESS: (Floor has 4 min./person to participate in discussions re. items requiring a vote)	
1.	Presentation and Approval of 2010/11 Budget	Ed
2.	Internal Ethical Review Committee for research studies	Paul/Bruce
5.	OLD BUSINESS:	
1.	Report out on Sept 17, 2010 Ceremonies' budget & planning	Arv
2.	Willow Classroom Outside Staircase update	Paul
3.	Website statement update re. WMS's history	Paul//Liz
6.	WCMS REPORTS:	
a.	Principal's Report:	Bruce
i.	Registration numbers	
ii.	PAC Update from Wed. Oct. 13 meeting	
iii.	Other	
b.	Treasurer/Finance	Ed/Barb K.
i.	3-5 year Capital Initiatives Plan update	
ii.	Annual audit update	
c.	Communications:	Shannon
i.	<i>Metchosin Muse</i> items (stories/photos) <i>deadlines:</i> Nov. 10, 2010 for Dec. 1 edition to Marie-Terese Little (mtlittle@telus.net) and Shannon Tait (spw_tait@shaw.ca)	
ii.	WMS <i>School newsletter</i> <i>deadlines:</i> Oct 25 and Nov 9 at noon to Melanie (info@west-mont.ca)	

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| d. Marketing: | Debbie |
| e. Policy: | Rebecca |
| f. Strategic Planning: | Arv |
| g. Site: Also see Principal's Report and Old Business | Paul |
| h. Capital Project: New Main School Building | Paul/Debbie |
| i. Board Annual Planning Cycle: Upcoming Events | Shannon |

7. BUSINESS FROM FLOOR:

8. IN CAMERA: Start time: End time:

9. ADJOURNMENT: Paul

10. NEXT MEETING: **Thursday, November 18, 2010 at 7:00 pm** in Redwood classroom:
Agenda item to Shannon Tait, Secretary, by **November 9, 2010 to board@west-mont.ca

NOTE: December Board meeting is Thursday, December 9, 2010. Agenda items due by November 30, 2010.